

Parish of Tickhill St. Mary with Stainton St. Winifrid

MINUTES of the PCC Meeting on 20.01.2025

The Parochial Church Meeting at 7.30 p.m. (St. Luke's Chapel)

Canon P Richardson, Chair	✓	Mrs M Culloden	✓	Mr P Beavers	✓
Ms C Simpson	✓	Mr E Towner	✓	Mr M Dent	-
Mrs J Nathan Deputy Chr	✓	Mrs S McCarthy	✓		
Mrs L Johnson	✓	Mr P Chappell	✓		
Mr D Morley	✓	Mrs N Sweed	-		

PCC0125/01	01	Opening the PCC Meeting at 7.30 p.m. A reading and prayers were led by the Chair.		
PCC0125/02	02	Apologies for Absence As above.		
PCC0125/03	03	Minutes of the PCC meeting on 25.11.2024 The minutes of this meeting were accepted as a true reflection of the business conducted and will now be published, including on the church website.	PB	ASAP
PCC0125/04	04	Matters Arising No matters arising which are not included on the agenda for this meeting		
PCC0125/05	05	Safeguarding No reported incidents since the last PCC meeting. The Risk Assessment for Church Done Differently has been reviewed and agreed for adoption, The Harassment Policy is being further developed and will be brought to the PCC for adoption on completion.		
PCC0125/06		Refresher training for DBS and Foundation Training is ongoing, with a total of seven modules to be completed by various PCC members to which they relate in the spring. All PCC members are aware of their personal refresher training requirements. Full details are held with the Safeguarding Officer.	PCC	Due Dates
PCC0125/07	06	Creation of a Church Hub The report shown at Appendix D was received with thanks and it was agreed that the concept of creating a hub should be pursued. Terms of reference can now be prepared, to include the creation of a working group which can include members who are not necessarily members of the PCC	PB	ASAP
PCC0125/08	07	PCC Membership (the election of lay members by rotation) Appendices E & F were received with thanks and after some detailed input from the Chair, it was agreed that a motion be presented from the PCC, for consideration and adoption at the APCM in May 2025.		
PCC0125/09		'Having carefully considered the rollout of the election of Lay Members of the PCC by rotation; adopted in principle at the APCM in 2022 and ratified on sight of detailed procedures at a similar meeting in 2023, the PCC now wish to revoke both decisions, allowing the status quo to prevail forthwith. Whilst the three-year	PB	ASAP

		retirement rule of one third of lay members take retirement each year has been adopted, finding replacement members to the PCC has not been possible. Those members affected by these retirement rules will be able to seek nomination for membership at the next available opportunity. Shrinkage of PCC membership has resulted, which needs to be addressed before quoracy difficulties prevail.		
PCC0125/10	08	<p>Committee and Team Reports</p> <p><u>Churchyard Group</u> Appendix U was received and accepted with thanks. It was reported that a tree in the New Churchyard had fallen because of strong winds. Arrangements are to be put in place for it to be removed.</p> <p><u>The Comms. Group</u> Appendix V was received with thanks.</p> <p><u>St Mary' School</u> John Bergin and John Henry have both been written to by the Chair in our search for a new Foundation Governor to the school.</p> <p><u>Events and social</u> Appendix G was received with thanks. Nothing further to report.</p> <p><u>Fabric</u> The Action Logs for both Tickhill and Stainton were received with thanks at Appendices H&I. Appendix J consisted of the matters the PCC need to address, these being:</p> <ul style="list-style-type: none"> • Pulpit Access. QI Architect has visited, and appropriate safety actions will be presented at the next PCC for decisions • Temporary pipework enclosure in the choir vestry, currently in place, to remain for 1 year before revisiting. Choir robing matters currently with the QI, proposals to follow very soon. • St Luke's remodelling to a church office and meeting space discussed in some detail. The concept was agreed, enabling the Fabric Team to develop this into as firm proposal for a future PCC meeting. • A second stage dolly at a cost of £202 was agreed. Purchase follows • Purchase of a dishwasher and worktop fridge agreed in principle, full costings and recommendations to follow from the Fabric Team • Waste Stone in Northwest corner to be distributed around the closed graveyard. Eco and Churchyard groups to be consulted in its delivery. • Redundant (ex-Choir) pew to be disposed of, to go in the store until means of disposal determined, • Agreement was reached to provide a new fitted and secured ladder and for the grill to the external door to be plated. Costings to be submitted, • Children's area: layout of the proposal to be submitted for consideration together with confirmation from the organisers that a pew needs to be removed. Agreement in principle that the pew can be removed on sight of the project, suitably costed and a faculty petition commenced. • Deep Clean at St Winifrid's needed. Suggested date of 05 April – 2.00 till 4.00 pm, a team to be gathered to facilitate this work, with usual publicity 		
				Fabric Team (all points below)

PCC0125/16		<p><u>Heating Project</u> Appendix K was received with thanks. An update was presented to the PCC, advising them that the temporary heating costs in the order of £1,400 is being sought via Green Energy. A smart meter is being fitted later this week to the new gas meter at Tickhill. Tony Credland is to be consulted to resolve the poor water circulation at the North side of the church heating system.</p>	PC	ASAP
PCC0125/17		<p><u>Funding Group (Warm and Welcoming)</u> Appendix L was received with thanks. It was added that the Art Exhibition has now been fixed for 10-11 May, with the need to reserve the church from 9-12 May.</p>	PC	ASAP
PCC0125/18		<p><u>Financial</u> Appendices M&N were received with thanks.</p>		
PCC0125/19		<p>Preparation of the Annual Accounts is under way. Awaiting the account details for the Parish Magazine, 100 Club and Flower Fund, which are imminent.</p>	DM	ASAP
PCC1125/20		<p>A withdrawal from the Lambcote Trust is still awaited from the diocese which will cover some of the fabric and insurance costs at St Winifrid's. This is to be followed up.</p>	DM	ASAP
PCC0125/21		<p><u>Spring appeal 2025</u> An appeal is to be launched in the spring to financially help towards the running costs of both churches in the parish which are increasing year on year. A sub-committee has been created to undertake the work to facilitate this funding source. A meeting is imminent.</p>	PR	ASAP
PCC0125/22		<p><u>Mothers' Union</u> Appendix O was received with thanks</p>		
PCC0125/23		<p><u>Mission</u> Appendices PQ&R were received with thanks.</p>		
PCC0125/24		<p>Electoral Roll Appendix S was received with thanks. A new Roll for 2025 will be prepared in readiness for the APCM in May. It is likely that there will be a reduction of members because of this statutory review.</p>	JB	
PCC0125/25	09	<p>Health and Safety Appendix T was received with thanks. It was added that the current trip hazard in the South porch is soon to be painted white, affording easier sight for members of the church. In addition, consideration is being given for inclusion of PIR's in both porches to improve the lighting for people as they arrive at the church.</p>	ET	ASAP
PCC0125/26	10	<p>Correspondence None</p> <p>Any other urgent business</p>		

PCC0125/27	11	None	PCC																											
PCC0125/28	12	<p>Diary Dates for 2024-2025 See below</p>																												
PCC0125/29	13	Chair reminded PCC members of the Candlemas Dinner he is kindly hosting on 01.02.2025 at 5.30 for 6.00pm																												
PCC0125/30	14	<p>Closing Prayers The meeting was closed at 9.20 p.m. with the sharing of the Grace</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Standing Committee <i>(Mondays 10.00 am)</i></th> <th style="text-align: center;">PCC <i>(Mondays 7.00 pm for 7.30 pm)</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">10.03.2025</td> <td style="text-align: center;">24.03.2025 sign off 2024accs</td> </tr> <tr> <td style="text-align: center;">07.04.2025</td> <td style="text-align: center;">28.04.2025</td> </tr> <tr> <td style="text-align: center;">N/A</td> <td style="text-align: center;">18.05.2025 APCM (Sunday)</td> </tr> <tr> <td style="text-align: center;">19.05.2025</td> <td style="text-align: center;">09.06.2025</td> </tr> <tr> <td style="text-align: center;">N/A</td> <td style="text-align: center;">28.06.2025 Away Day (Sat)</td> </tr> <tr> <td style="text-align: center;">11.08.2025</td> <td style="text-align: center;">08.09.2025</td> </tr> <tr> <td style="text-align: center;">06.10.2025</td> <td style="text-align: center;">20.10.2025</td> </tr> <tr> <td style="text-align: center;">10.11.2025</td> <td style="text-align: center;">01.12.2025</td> </tr> </tbody> </table>		Standing Committee <i>(Mondays 10.00 am)</i>	PCC <i>(Mondays 7.00 pm for 7.30 pm)</i>	10.03.2025	24.03.2025 sign off 2024accs	07.04.2025	28.04.2025	N/A	18.05.2025 APCM (Sunday)	19.05.2025	09.06.2025	N/A	28.06.2025 Away Day (Sat)	11.08.2025	08.09.2025	06.10.2025	20.10.2025	10.11.2025	01.12.2025									
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